

BANQUET CONTRACT

Date _____

Approx. # of guests _____ Room _____ Day _____

Guaranteed # _____ Arrival Time _____ Serv. Time _____

Table Shape _____ # of Tables _____ # per Table _____

Name of Party _____

Billing Address _____

Telephone # _____ or _____

Hostess/ Host Name _____

Payments: Deposit _____ (\$500.00 non-refundable 45 days prior)

Cash Co.Check Check Cr.Card

Cr.Card/ Check # _____ V/MC AMEX Ex. Date: _____

Balance to be paid by Cash Check Co.Check Cr. Card Billed

FOOD MENU

\$ per person _____
Tax _____ %
service _____ %

Beverages: Cash _____ Host _____ Approved By: _____

Wines: _____

- Guaranteed count needed 72 hours prior to event. This number will be charged regardless of the number of people present at the event
- No food "to go" will be packed for guests who fail to show.
- Understood and agreed upon: Client / Firm / Company

_____ Date _____